

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday December 17, 2015 3:30 p.m.
Courthouse Room 306

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary.

NOTE: *Agenda items were taken out of order due to potential time restraints.
Agenda Item 6 was attended to before Item 1.*

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from October 8, 2015.

Recommendation of the Department of Human Resources: Approve.

ACTION: Janet Cleary made a motion to approve the minutes as provided; it was seconded by Mary Ellen Powers.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of 2015.

Recommendation of the Department of Human Resources: Receive & Place on File

ACTION: So ordered.

3. Informational report from the Secretary to the Civil Service Commission on the implementation of a replacement applicant tracking system (ATS). – ***This agenda item was laid over until after Item 4.***

Appearances: Rick Ceschin, Secretary to the Civil Service Commission

This agenda item was laid over to the next Civil Service Commission meeting – date TBD.

4. Requests to transfer positions from the Classified to Unclassified service:

A. From the Department of Administrative Services – Information Management Services Division (DAS-IMSD)

a. IT Manager – Applications (two positions)

Appearances: Laurie Panella, Chief Information Officer, DAS – IMSD
Nicholas Wojciechowski, Chief Technology Officer, DAS – IMSD

ACTION: Janet Cleary made a motion to approve the transfer; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

b. IT Manager – Technical Architect (Network)

Appearances: Laurie Panella, Chief Information Officer, DAS – IMSD

ACTION: Janet Cleary made a motion to approve the transfer; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

B. From the Behavioral Health Division

a. Director of Community Centers

Appearances: Amy Lorenz, Deputy Administrator – DHHS (Behavioral Health Division – Community Services)

ACTION: Mary Ellen Powers made a motion to approve the transfer; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

b. Director of Service Network Development and Operations

Appearances: Amy Lorenz, Deputy Administrator – DHHS (Behavioral Health Division – Community Services)

ACTION: Janet Cleary made a motion to approve the transfer; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

C. From the Department of Administrative Services – Facilities Management Division

a. Director of Planning and Development

Appearances: Jeremy Theis, Facilities Management Director - DAS

ACTION: Janet Cleary made a motion to approve the transfer; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes – 0:

5. 2016 Tentative Meeting Schedule

This Agenda Item was laid over to the next Civil Service Commission Meeting – date TBD.

To Convene in Closed Session for Consideration of Item 6

ACTION: Janet Cleary made a motion to convene into closed session per Section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Mary Ellen Powers.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes - 0

To Reconvene into Open Session

ACTION: Janet Cleary made a motion to reconvene into open session; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary

Noes - 0

Upon reconvening in open session, the Commission took the following actions on item 6.

6. From the Civil Service Hearing Examiners submitting recommendations relating to employee suspensions and/or discharges.

**a. Paula Jones, Registered Nurse, BHD
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated October 19, 2015**

ACTION: Janet Cleary made a motion to accept the recommendation to sustain the charges for discharge; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes - 0

**b. Joyce Tucker, Certified Nursing Assistant, BHD
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated October 24, 2015**

ACTION: Janet Cleary made a motion to accept the recommendation to sustain the charges for discharge; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes - 0

Meeting Adjournment

ACTION: Janet Cleary a motion to adjourn the meeting; it was seconded by Maria Monteagudo.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, and Janet Cleary.

Noes – 0

Meeting adjourned at 4:45 p.m.

Approved by:

Rick Ceschin
Secretary to the Civil Service Commission

RC: rmj: sh
C: Personnel Review Board